

**MANDATORY REQUIREMENTS CHECKLIST  
NEWLY CONSTRUCTED NON-RESIDENTIAL BUILDINGS  
(COMPLETE AND INCORPORATE THIS FORM INTO THE PLANS)**

Project Address: \_\_\_\_\_

Date: \_\_\_\_\_

ITEM #	CODE SECTION	REQUIREMENT	REFERENCE SHEET Sheet # or N/A	COMMENTS e.g. note #, detail # or reason for N/A
<b>PLANNING AND DESIGN</b>				
1	5.106.1	Storm water pollution prevention		
2	5.106.4.1.1	Short-term bicycle parking		
3	5.106.4.1.2	Long-term bicycle parking		
4	5.106.5.2	Designated parking		
5	5.106.5.3	Electric vehicle charging		
6	5.106.8	Light pollution reduction		
7	5.106.10	Grading and paving		
8	5.106.11	Hardscape alternatives		
<b>ENERGY EFFICIENCY</b>				
9	5.211.1	Solar ready buildings		
<b>WATER EFFICIENCY &amp; CONSERVATION</b>				
10	5.303.1.1	New buildings or additions in excess of 50,000 sqft		
11	5.303.1.2	Excess consumption		
12	5.303.3	Water conserving plumbing fixtures and fittings		
13	5.303.3.3	Showerheads		
14	5.304.1	Outdoor water use in landscape areas		
15	5.304.3	Irrigation controller and sensor application		
16	5.304.4	Outdoor water use meters		
<b>MATERIAL CONSERVATION &amp; RESOURCE EFFICIENCY</b>				
17	5.407.1	Weather protection		
18	5.407.2.1	Sprinklers		
19	5.407.2.2.1	Nonabsorbent floor and wall finishes		
20		Exterior door protection		
21	5.407.2.2.2	Flashing		
22	5.408.1	Construction waste diversion		
23	5.408.3	Excavated soil and land clearing debris		
24	5.410.1	Recycling by occupants		
25	5.410.2	Commissioning (> 10,000 sq ft.)		
26	5.410.2.1	– Owner’s Project Requirements (OPR)		
27	5.410.2.2	– Basis of Design (BOD)		
28	5.410.2.3	– Commissioning plan		
29	5.410.2.4	– Functional performance testing		

ITEM #	CODE SECTION	REQUIREMENT	REFERENCE SHEET (Sheet # or N/A)	COMMENTS (e.g. note #, detail # or reason for N/A)
30	5.410.2.5.1	– Systems manual		
31	5.410.2.5.2	– Systems operations training		
32	5.410.2.6	– Commissioning report		
33	5.410.4	Testing and adjusting (< 10,000 sq ft)		
34	5.410.4.2	– Systems		
35	5.410.4.3	– Procedures		
36	5.410.4.3.1	– HVAC balancing		
37	5.410.4.4	– Reporting		
38	5.410.4.5	– Operation and maintenance manual		
39	5.410.4.5.1	– Inspections and reports		
<b>ENVIRONMENTAL QUALITY</b>				
40	5.503.1	Fireplace and Woodstoves		
41	5.504.1.3	Temporary ventilation		
42	5.504.3	Covering of duct openings and protection of mechanical equipment during construction		
43	5.504.4	Finish material pollutant control		
44	5.504.4.1	– Adhesives, sealants, and caulks		
45	5.504.4.3	– Paints and coatings		
46	5.504.4.3.1	– Aerosol paints and coatings		
47	5.504.4.3.2	– Verification		
48	5.504.4.4	Carpet systems		
49	5.504.4.4.1	Carpet cushion		
50	5.504.4.5	Composite wood products		
51	5.504.4.6	Resilient flooring systems		
52	5.504.5.3	Filters		
53	5.504.7	Environmental tobacco smoke (ETS) control		
54	5.505.1	Indoor moisture control		
55	5.506.2	Carbon dioxide (CO <sub>2</sub> ) monitoring		
56	5.507.4.1	Exterior noise transmission prescriptive method		
57		– Exterior noise transmission for roof		
58		– Exterior noise transmission for walls		
59		– Exterior noise transmission for windows		
60	5.507.4.2	Exterior noise transmission performance method		
61	5.507.4.3	Interior sound transmission		
62	5.508.1	Ozone depletion and greenhouse gas reductions		
63	5.508.2	Supermarket refrigerant leak reduction		