

DEPARTMENT OF BUILDING AND SAFETY
 201 N. Figueroa Street, Los Angeles, CA 90012
 Internet: <http://ladbs.org/our-organization/customer-services/dept-phone-list>
 Organization Chart: [http://www.ladbs.org/about us/org_chart.pdf/](http://www.ladbs.org/about_us/org_chart.pdf/)

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PUBLIC INFORMATION

General Information..... 311
 (from outside Los Angeles County) 213 473-3231
 Requests for Inspection..... 888 524-2845
 (from outside Los Angeles County) 213 482-0000
 **TDD Line** 888 833-8389

115

ADMINISTRATION

201 N. Figueroa Street, Suite 1000, Los Angeles 90012 **FAX** 213 482-6850
 General Manager, Osama Younan 213 482-6800
 Executive Officer, John Weight..... 213 482-6800
 Executive Administrative Assistant III, Susie Robles
 Executive Administrative Assistant II, Traci Quiroz
 Executive Administrative Assistant II, Vacant

115

DISABLED ACCESS APPEALS COMMISSION

<http://ladbs.org/LADBSWeb/board-of-disabled-access.jsf/>
 201 N. Figueroa Street, Suite 830, Los Angeles 90012 213 482-6755
 Commission Secretary, Faruk Sezer..... 213 482-0093
INFORMATION - CUSTOMER CALL CENTER 311

115

RESOURCE MANAGEMENT BUREAU

201 N. Figueroa Street, Suite 760A, Los Angeles 90012 **FAX** 213 482-6754
 Bureau Chief, Ana Mae Yutan..... 213 482-6703
 Assistant Bureau Chief, Veronica E. Salumbides 213 482-6782
 Executive Assistant, Vacant 213 482-6703

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BUDGET AND GENERAL ADMINISTRATIVE SERVICES DIVISION

201 N. Figueroa Street, Suite 760B, Los Angeles 90012... **MAIN** 213 482-6776
 **FAX** 213 482-6754
 EMAIL: ladbs.asd@lacity.org
 Division Chief, Zachary De Corse 213 482-6746

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CONTRACTS & APPLICATION SERVICES DIVISION

201 N. Figueroa Street, Suite 760B, Los Angeles 90012.....
 EMAIL: ladbs.contracts@lacity.org
 Division Chief, Tony Pelaez..... 213 482-6766

115

RECORDS MANAGEMENT DIVISION

201 N. Figueroa Street, Suite 1350, Los Angeles 90012 **FAX** 213 482-6889
 Residential Property Records..... 213 482-6777
 Records Processing and Retention..... 213 482-6767
 201 N. Figueroa Street, Suite 1455, Los Angeles 90012 **FAX** 213 482-6889
 Subject Specialty Group
 201 N. Figueroa Street, Suite 1350, Los Angeles 90012 **FAX** 213 482-6838
 Section Supervisor, Lorena Espinoza 213 482-6549

115	FINANCIAL SERVICES DIVISION 201 N. Figueroa Street, Suite 740, Los Angeles 90012 FAX	213 482-6591
	Division Chief, Vacant	213 482-6815
	Principal Accountant I, Cheryl Hass	213 482-6804
	Principal Accountant I, Christine Isidro.....	213 482-6892
	Liens, Charles Kalibbala.....	213 202-9829
	Refunds.....	213 482-6821
	Bad Checks	213 482-6890
	Payroll & Mileage, Andrew Byrne.....	213 482-6538
	Chief Cashier, Victoria Vasquez.....	213 482-6953
	Metro Cashier's Office	213 482-6950
	Supplies, John Borough	213 482-6813
	Billings, Jeremy Coronel.....	213 482-7347
115	PERSONNEL SERVICES 201 N. Figueroa Street, Suite 1070, Los Angeles 90012 FAX	213 482-6733
	Chief, Gina Tervalon	213 482-6720
	Assistant Chief, Vacant	213 482-6728
	Personnel Records Supervisor.....	213 482-6722
	Workers' Compensation/Timekeeping	213 482-6722
	Certifications.....	213 482-6722
	CityFone Administrator, Sean Cumbie.....	213 482-6729
115	PERMIT AND ENGINEERING BUREAU 201 N. Figueroa Street, Suite 1080B, Los Angeles 90012	
	Bureau Chief, Binh Phan.....	213 482-0440
	Assistant Bureau Chief, Charmie Huynh.....	213 482-0440
	Assistant Bureau Chief, Vacant.....	213 482-0440
	Assistant Bureau Chief, Adel Salah Eddine.....	213 482-0053
	Assistant Bureau Chief, Shahen Akelyan.....	213 482-0440
	Executive Administrative Assistant II, Margo Kuhn	213 482-0440
115	BOARD OF BUILDING AND SAFETY COMMISSION OFFICE http://ladbs.org/LADBSWeb/board-of-building-safety-commissioners.jsf/ 201 N. Figueroa Street, Suite 1030, Los Angeles 90012..... FAX	213 482-6753
	Board Secretary, Lynn Ikeda.....	213 482-0466
	Information – Customer Call Center.....	311
 (from outside Los Angeles County)	213 473-3231
115	GOVERNMENT & COMMUNITY RELATIONS 201 N. Figueroa Street, Suite 1080A, Los Angeles 90012 ... FAX	213 482-6850
	Director, Frank Lara	213 482-0447
115	DEVELOPMENT SERVICES CASE MANAGEMENT DIVISION 201 N. Figueroa Street, Suite 1030, Los Angeles 90012	
	Division Chief, Minye Pak.....	213 482-6877
	Main.....	213 482-6864
115	CUSTODIAN OF RECORDS 201 N. Figueroa Street, Suite 1325, Los Angeles 90012	213 482-6770
	FAX	213 482-6889
115	STRUCTURAL PLAN CHECK 201 N. Figueroa Street, Suite 1080, Los Angeles 90012	
	Division Chief, Charmie Huynh	213 482-0440

115	HIGH RISE, SEISMIC RETROFIT AND LAX PROJECTS 201 N. Figueroa Street, Suite 1080, Los Angeles 90012 Division Chief, Vacant	213 482-0440
115	STRUCTURAL ENGINEERING RESEARCH 201 N. Figueroa Street, Suite 880, Los Angeles 90012 Supervisor, Eugene Barbeau	213 202-9814
115	COUNTER OPERATIONS 201 N. Figueroa Street, Suite 1080, Los Angeles 90012 Division Chief, Shahen Akelyan	213 482-0440
115	METRO DEVELOPMENT SERVICES CENTER 201 N. Figueroa Street, 4 th Floor, Los Angeles 90012 Division Chief, Shahen Akelyan	213 482-0440
119	VAN NUYS DISTRICT OFFICE 6262 Van Nuys Boulevard, 2 nd Floor, Room 251, Van Nuys 91401 Plan Check	818 374-4300
	Structural Plan Check, Supervisor	818 374-4320
	Electrical Plan Check, Supervisor	818 374-4343
	Mechanical Plan Check, Supervisor	818 374-7536
	Fire Department Plan Check	818 374-4351
	Public Counter Services	818 374-4300
	Building Code Information	888 524-2845
	Zoning Information	888 524-2845
	Van Nuys Cashier Office	818 374-4330
	Express Permits Supervisor, Viola Martin	818 374-4370
	Building Records Supervisor, Michelle Cortez	818 374-9984
120	WEST L.A. DISTRICT OFFICE 1828 Sawtelle Blvd, 2 nd Floor, Los Angeles 90025 Office Manager, Felix Figueroa	310 575-8091
	Structural Plan Check	310 575-8181
	West L.A. Cashier Office	310 575-8136
	Express Permits Supervisor, Shawnee Muck	310 575-8293
238	SOUTH LOS ANGELES DISTRICT OFFICE 8475 S. Vermont Street, Room 111, Los Angeles 90044 Supervisor, Vacant	323 789-2782
	Express Permits Supervisor, Oscar Gomez	310 789-2782
117	SAN PEDRO DISTRICT OFFICE 638 S. Beacon Street, 2 nd Floor, San Pedro 90731 Supervisor, Vacant	310 732-4578
	Plan Check	310 732-4545
	San Pedro Cashier Office	310 732-4543
	Express Permits Supervisor, Ida Miranda	310 732-4568
115	METRO EXPRESS PERMITS 201 N. Figueroa Street, Suite 110, Los Angeles 90012	213 482-0098
	Supervisor, Samuel Cruz	213 482-6840

115	METRO BUILDING RECORDS 201 N. Figueroa Street, Suite 110, Los Angeles 90012 Supervisor, Terry Razo	213 482-6899 213 482-6853
115	GREEN BUILDINGS SECTION 201 N. Figueroa Street, 5 th Floor, Los Angeles 90012 Division Chief, Adel Salah Eddine..... Section Chief, Vacant.....	213 482-0053 213 202-3450
175	MECHANICAL ENGINEERING SECTION 201 N. Figueroa Street, 5 th Floor, Los Angeles 90012 Division Chief, Adel Salah Eddine..... Supervisor, Mike Shahrestani	213 482-0053 213 482-6940
115	MECHANICAL PLAN CHECK 201 N. Figueroa Street, 5 th Floor, Los Angeles 90012 Section Chief, Adel Salah-Eddine Supervisor, Mike Shahrestani	213 482-0053 213 482-6940
115	MECHANICAL TESTING LABORATORY 201 N. Figueroa Street, 5 th Floor, Los Angeles 90012 Supervisor, Irene Pool Tamayo.....	213 482-0065
115	ELECTRICAL ENGINEERING SECTION 201 N. Figueroa Street, 5 th Floor, Los Angeles 90012 Division Chief, Adel Salah Eddine..... Section Chief, Nabil Maalouf.....	213 482-0053 213 482-0052
115	ELECTRICAL PLAN CHECK 201 N. Figueroa Street, 5 th Floor, Los Angeles 90012 Section Chief, Nabil Maalouf Supervisor, Francis Ysaguirre	213 482-0052 213 482-0064
121	ELECTRICAL TESTING LABORATORY 201 N. Figueroa Street, Suite 500, Los Angeles 90012 Section Chief, Nabil Maalouf Supervisor, Behrooz Hooriani	213 482-0052 213 482-0045
115	CODE ENFORCEMENT BUREAU 221 N. Figueroa, 11 th Floor, Los Angeles 90012..... FAX Bureau Chief, Catherine Nuezca Gaba..... Asst. Bureau Chief, Eric Jakeman..... Executive Administrative Assistant, Vacant Principal Clerk, Faith Maulupe Administration and Liens	213 202-9871 213 252-3931 213 252-3976 213 252-3900 213 252-3376 213 482-7284

115	PRO-ACTIVE CODE ENFORCEMENT (PACE)		
	221 N. Figueroa, 11 th Floor, Los Angeles 90012.....	FAX	213 252-3013
	Chief Inspector, Jack Conger		213 252-3310
	Principal Inspector, Armond Gregoryona		213 252-3082
	Pro-Active Code Enforcement (PACE 2).....		213 252-3352
	FAX	213 252-3912
	Pro-Active Code Enforcement (PACE 3).....		213 252-3349
	FAX	213 252-3011
115	VACANT BUILDING ABATEMENT (VBA)		
	221 N. Figueroa, 11 th Floor, Los Angeles 90012.....		213 252-3962
	FAX	213 252-3011
	Chief Inspector, Jack Conger		213 252-3310
	Principal Inspector, Armond Gregoryona		213 252-3082
115	SIGNS DIVISION		
	221 N. Figueroa, 11 th Floor, Los Angeles 90012.....	FAX	213 252-3911
	Chief Inspector, Jeff Napier		213 263-6846
	Principal Inspector, Daniel Sanchez.....		213 252-3926
	Signs – Enforcement and New Construction.....		213 252-3909
	Off-Site Sign Periodic Inspection Program (OSSPIP)		213 252-3909
115	ANNUAL INSPECTION MONITORING (AIM)		
	221 N. Figueroa, 11 th Floor, Los Angeles 90012.....	FAX	213 252-3011
119	14410 Sylvan Street, Suite 105, Van Nuys 91401.....	FAX	818 374-9813
	Chief Inspector, Jack Conger		213 252-3310
	Principal Inspector, Vacant.....		818 374-9806
	AIM (Metro)		213 252-3041
	AIM (North).....		818 374-9837
115	COMPLAINTS AND REFERRALS		
	CENTRAL REGION (Council Districts 1, 4, 5, 13, and 14)		
	221 N. Figueroa, 11 th Floor, Los Angeles 90012.....	FAX	213 252-3013
	Chief Inspector, Jeff Napier		213 263-6846
	Principal Inspector, Daniel Sanchez.....		213 252-3926
	Complaint & Referral (Council District 4).....		213 482-0469
	Complaint & Referral (Council District 5).....		213 252-3049
	Complaint & Referral (Council District 13).....		213 252-3977
	Complaint & Referral (Council District 1).....		213 252-3038
	Complaint & Referral (Council District 14).....		323 526-9348
	Citations and Legal Liaison		213 252-3393
	Public Counter		213 252-3039
119	COMPLAINTS AND REFERRALS		
	NORTH REGION (Council Districts 2, 3, 6, 7, and 12)		
	14410 Sylvan Street, Suite 105, Van Nuys 91401	FAX	818 374-9813
	Chief Inspector, Jack Conger		213 252-3310
	Principal Inspector, David James.....		818 374-9806
	Complaint & Referral (Council District 2).....		818 230-0288
	Complaint & Referral (Council District 3).....		818 374-9857

	Complaint & Referral (Council District 6).....	818 374-9858
	Complaint & Referral (Council District 7).....	818 374-9820
	Complaint & Referral (Council District 12).....	818 374-9857
	Citations and Legal Liaison	818 374-9859
	Public Counter.....	818 374-9800
115	COMPLAINTS AND REFERRALS	
	SOUTH REGION (Council Districts 8, 9, 10, 11, and 15)	
	8475 S. Vermont Avenue, Los Angeles 90044 FAX	213 978-1483
	Chief Inspector, Jeff Napier	213 263-6846
	Principal Inspector, Bruce Todd	213 978-4502
	Citations and Legal Liaison	213 978-4503
	Public Counter.....	213 978-4509
	Complaint & Referral (Council District 8)	213 978-4504
	8475 S. Vermont Avenue, Los Angeles 90044 FAX	213 978-1483
	Complaint & Referral (Council District 9)	213 978-4495
	4301 S. Central Avenue, Los Angeles 90011 FAX	323 846-2659
	Complaint & Referral (Council District 10)	213 252-3964
	221 N. Figueroa, 11 th Floor, Los Angeles 90012..... FAX	213 252-3912
	Complaint & Referral (Council District 11).....	213 978-4498
	7166 Manchester Avenue, Suite 10A Los Angeles, 90045 ... FAX	213 485-8897
	Complaint & Referral (Council District 15).....	310 732-4530
	638 Beacon Street, Suite 276, San Pedro 90731 FAX	310 732-4564
115	ENVIRONMENTAL AFFAIRS DIVISION – LOCAL ENFORCEMENT AGENCY	
	221 N. Figueroa, Suite 1250 Los Angeles 90012..... FAX	213 252-3345
	Main Number.....	213 252-3939
	Section Manager, David Thompson, Environmental Affairs Officer	213 252-3932
	Environmental Supervisor II, Jose Gutierrez.....	213 252-3348
	Industrial Hygenist, Andy Kao	213 252-3967
115	INSPECTION BUREAU	
	221 N. Figueroa Street, Suite 800, Los Angeles 90012..... FAX	213 202-9922
	Bureau Chief, Pascal Challita.....	213 482-6712
	Secretary, Vacant.....	213 482-7212
	221 N. Figueroa Street, Suite 700, Los Angeles 90012..... FAX	213 482-0303
	Assistant Bureau Chief, Victor Cuevas	213 202-9869
	Public Information Officer, Vacant.....	213 252-3902
	Alternate Public Information Officer, Jeff Napier	213 263-6846
	Assistant Bureau Chief, Denver (Shawn) Hargis	213 482-0342
	Principal Clerk, Vacant	213 482-0330
115	TRAINING AND EMERGENCY MANAGEMENT	
	221 N. Figueroa Street, Suite 800, Los Angeles 90012 FAX	213 482-6790
	Division Chief, Lisa Yancey	213 482-7097
	Non-Technical Training	213 482-6788
	Inspection Training	213 482-6788
	Emergency Management	213 482-6788
	Emergency Management Coordinator, Vacant	213 482-7370
	Investigations/Earthquake Safety/Hi-Rise Retrofit	213 482-0371
	Training Coordinator, Fred Ealey	213 482-7293

115	INSPECTION CASE MANAGEMENT RESTAURANT AND SMALL BUSINESS EXPRESS PROGRAM 221 N. Figueroa Street, Suite 800, Los Angeles 90012 FAX Division Chief, Yervand Chapanyan..... Principal Building Inspector, Adam Burgess	213 202-9922 213 482-0492 213 202-9856
115	METRO COMMERCIAL INSPECTION BUILDING INSPECTION DIVISION 221 N. Figueroa Street, Suite 700, Los Angeles 90012 FAX Division Chief, Yervand Chapanyan..... Principal Building Inspector, Terry Herr.....	213 482-0303 213 482-0492 213 202-2784
115	SPECIALTY INSPECTIONS DIVISION 221 N. Figueroa Street, Suite 700, Los Angeles 90012 FAX Principal Inspector, Adam Burgess..... Materials Control Special Events..... Certified License Contractor Program..... Trade Licensing, Principal Clerk, Jackie Gomez.....	213 482-7410 213 202-9856 213 482-0383 213 482-7359 213 202-9861 213 482-0330
115	ELECTRICAL INSPECTION DIVISION 221 N. Figueroa Street, Suite 700, Los Angeles 90012 FAX Division Chief, William Mitchell..... Principal Inspector, Dexter Jackson Principal Inspector, Jonathan Allen Code Desk, David Haendle	213 482-0303 213 202-9906 213 482-0377 213 482-0302 213 482-0305
115	PLUMBING, FIRE SPRINKLER AND MECHANICAL DIVISION 221 N. Figueroa Street, Suite 700, Los Angeles 90012 FAX Division Chief, Steve Kimble Principal Inspector, Tim Griffith Principal Inspector, Vacant..... Plumbing Code Desk..... Fire Sprinklers Mechanical	213 202-9922 213 482-6787 213 482-0354 213 202-9885 213 482-0061 213 482-7207 213 202-5614
115	ELEVATOR AND PRESSURE VESSELS INSPECTION DIVISION 221 N. Figueroa Street, Suite 800, Los Angeles 90012 FAX Division Chief, James Garrison Principal Elevator Inspector, Larry Isidro..... Code Desk..... Senior Elevator Safety Engineer Senior Pressure Vessel Safety Engineer	213 202-9922 213 202-3467 213 202-9830 213 202-9844 213 202-9832 213 202-9852
115	GRADING DIVISION 221 N. Figueroa Street, 12 th Floor, Los Angeles 90012 FAX Division Chief, J. Adolfo Acosta Principal Inspector, Sergio Valenzuela.....	213 482-0499 213 482-6967 213 482-0397

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**RESIDENTIAL INSPECTION DIVISION
METRO RESIDENTIAL INSPECTION**

221 N. Figueroa Street, 8th Floor, Los Angeles 90012 **FAX** 213 202-9922
Division Chief, Ronald (Devin) Myrick 213 202-3469
Principal Inspector, Brian Huff..... 213 482-0323
Senior Building Mechanical Inspector, Charles Boghoskhan..... 213 202-3445

RESIDENTIAL INSPECTION

C.D. #4–221 N. Figueroa St., 8th Fl., Los Angeles 90012 213 202-3261
C.D. #5(c),#10,#13–221 N. Figueroa St., 8th Fl., Los Angeles 90012 213 482-6962
C.D. #8, #9–221 N. Figueroa St., 8th Fl., Los Angeles 90012 213 202-3211
C.D. #1 & #14–221 N. Figueroa St., 8th Fl., Los Angeles 90012.. 213 202-3445

119

VAN NUYS COMMERCIAL AND RESIDENTIAL INSPECTION DIVISIONS

6262 Van Nuys Blvd., 2nd Floor, Van Nuys 91401 **FAX** 818 374-1113
Principal Commercial Inspector, Rickey Jackson..... 818 374-1104
Principal Residential Inspector, Michael Smith 818 374-1155
Administrative Support, Katrina Mavizi..... 818 374-1100

VAN NUYS COMMERCIAL INSPECTION

Building and Major Structure Inspection..... 818 374-1128
Electrical Inspection 818 374-1136
Plumbing Inspection 818 374-1141
Fire Sprinkler Inspection..... 818 374-9935
Mechanical Inspection..... 818 374-1153
Grading Inspection 818 374-4350
Elevator Inspection..... 818 374-1139
Pressure Vessel Inspection..... 818 374-1149

VAN NUYS RESIDENTIAL INSPECTION

C.D. #2 – 6262 Van Nuys Blvd., Van Nuys 91401 818 374-1159
C.D. #3 – 19040 Vanowen St., Reseda 91336 818 774-4354
C.D. #5(b) – 6262 Van Nuys Blvd., Van Nuys 91401..... 818 374-1157
C.D. #12 – 19040 Vanowen St., Reseda 91336 818 774-4335
C.D. #7 – 6262 Van Nuys Blvd., Van Nuys 91401 818 374-1158

120

WLA COMMERCIAL AND RESIDENTIAL INSPECTION DIVISIONS

11620 Wilshire Blvd, 11th Floor, West Los Angeles 90025... **FAX** 310 914-3864
Principal Commercial Inspector, Henry Baghdassarian 310 914-3905
Principal Residential Inspector, Daniel Orrante..... 310 914-3904
Administrative Support, Nicole Robinson 310 914-3900

WLA COMMERCIAL INSPECTION

Building and Major Structure Inspection..... 310 914-3917
Electrical Inspection 310 914-3942
Plumbing Inspection 310 914-3949
Fire Sprinkler Inspection..... 310 914-3955
Mechanical Inspection..... 310 914-3961
Grading Inspection 310 914-3900
Elevator Inspection..... 310 914-3967
Pressure Vessel Inspection..... 310 914-3973

WLA RESIDENTIAL INSPECTION

C.D. #5(a) – 11620 Wilshire Blvd., West Los Angeles 90025 310 914-3908
C.D. #5(d) – 11620 Wilshire Blvd., West Los Angeles 90025 310 914-3907
C.D. #11– 11620 Wilshire Blvd., West Los Angeles 90025 310 914-3906
C.D. #6 – 11620 Wilshire Blvd., West Los Angeles 90025 310 914-3909

117

SAN PEDRO COMMERCIAL AND RESIDENTIAL INSPECTION DIVISIONS

638 S. Beacon Sreet, 2nd Floor, San Pedro 90731 **FAX** 310 732-4572
Principal Commercial Inspector, Henry Baghdassarian 310 914-3905
Principal Residential Inspector, D. Brian Hauff 213 482-0323

SAN PEDRO COMMERCIAL INSPECTION

Building and Major Structure Inspection..... 310 732-4553
Electrical Inspection 310 732-4549
Plumbing Inspection 310 914-3949
Fire Sprinkler Inspection..... 310 914-3955
Mechanical Inspection..... 310 914-3961
Grading Inspection 310 548-2552

SAN PEDRO RESIDENTIAL INSPECTION

Senior Building Inspector, Craig Davis..... 310 732-4558
C.D. #15–638 S. Beacon St., San Pedro 90731 310 732-4558

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TECHNOLOGY SERVICES BUREAU

201 N. Figueroa Street, 9th Floor, Los Angeles 90012 **FAX** 213 482-0016
Bureau Chief, John Biezens..... 213 482-0001
Director of Systems, Greg Wilcox..... 213 482-0031

115

OPERATIONS AND INFRASTRUCTURE DIVISION

201 N. Figueroa Street, 9th Floor, Los Angeles 90012..... **FAX** 213 482-0016
Division Chief, Kenneth Smith..... 213 202-3101
TECHNICAL SUPPORT HELP DESK (Internal Users Only) Room 940 213 275-3434

APPLICATION SERVICES DIVISION

201 N. Figueroa Street, 9th Floor, Los Angeles 90012 **FAX** 213 482-0016
Division Chief, Jeanne Ly 213 482-0046

CUSTOMER ENGAGEMENT DIVISION

201 N. Figueroa Street, 9th Floor, Los Angeles 90012 **FAX** 213 482-0016
Division Chief, Minh Ong..... 213 482-0029

ADMINISTRATION DIVISION

201 N. Figueroa Street, 9th Floor, Los Angeles 90012 **FAX** 213 482-0016
Division Chief, Vacant 213 482-0002

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