

**MANDATORY REQUIREMENTS CHECKLIST
NEWLY CONSTRUCTED NON-RESIDENTIAL BUILDINGS
(COMPLETE AND INCORPORATE THIS FORM INTO THE PLANS)**

Project Address: _____

Date: _____

ITEM #	CODE SECTION	REQUIREMENT	REFERENCE SHEET (Sheet # or N/A)	COMMENTS (e.g. note #, detail # or reason for N/A)
PLANNING AND DESIGN				
1	5.106.1	Storm water pollution prevention		
2	5.106.4.1.1	Short-term bicycle parking		
3	5.106.4.1.2	Long-term bicycle parking		
4	5.106.5.2	Designated parking		
5	5.106.5.3	Electric vehicle charging		
6	5.106.8	Light pollution reduction		
7	5.106.10	Grading and paving		
8	5.106.11	Hardscape alternatives		
ENERGY EFFICIENCY				
9	5.211.1	Solar ready buildings		
WATER EFFICIENCY & CONSERVATION				
10	5.303.1.1	New buildings or additions in excess of 50,000 sqft		
11	5.303.1.2	Excess consumption		
12	5.303.2	Water reduction		
13	5.303.3	Water conserving plumbing fixtures and fittings		
14	5.303.3.3	Showerheads		
15	5.304.1	Water budget		
16	5.304.2	Outdoor potable water use		
17	5.304.3	Irrigation design		
MATERIAL CONSERVATION & RESOURCE EFFICIENCY				
18	5.407.1	Weather protection		
19	5.407.2.1	Sprinklers		
20	5.407.2.2.1	Nonabsorbent floor and wall finishes		
21		Exterior door protection		
22	5.407.2.2.2	Flashing		
23	5.408.1	Construction waste diversion		
24	5.408.3	Excavated soil and land clearing debris		
25	5.410.1	Recycling by occupants		
26	5.410.2	Commissioning (> 10,000 sq ft.)		
27	5.410.2.1	– Owner’s Project Requirements (OPR)		
28	5.410.2.2	– Basis of Design (BOD)		
29	5.410.2.3	– Commissioning plan		

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30	5.410.2.4	– Functional performance testing		
31	5.410.2.5.1	– Systems manual		
32	5.410.2.5.2	– Systems operations training		
33	5.410.2.6	– Commissioning report		
34	5.410.4	Testing and adjusting (< 10,000 sq ft)		
35	5.410.4.2	– Systems		
36	5.410.4.3	– Procedures		
37	5.410.4.3.1	– HVAC balancing		
38	5.410.4.4	– Reporting		
39	5.410.4.5	– Operation and maintenance manual		
40	5.410.4.5.1	– Inspections and reports		
ENVIRONMENTAL QUALITY				
41	5.503.1	Fireplace and Woodstoves		
42	5.504.1.3	Temporary ventilation		
43	5.504.3	Covering of duct openings and protection of mechanical equipment during construction		
44	5.504.4	Finish material pollutant control		
45	5.504.4.1	– Adhesives, sealants, and caulks		
46	5.504.4.3	– Paints and coatings		
47	5.504.4.3.1	– Aerosol paints and coatings		
48	5.504.4.3.2	– Verification		
49	5.504.4.4	Carpet systems		
50	5.504.4.4.1	Carpet cushion		
51	5.504.4.5	Composite wood products		
52	5.504.4.6	Resilient flooring systems		
53	5.504.5.3	Filters		
54	5.504.7	Environmental tobacco smoke (ETS) control		
55	5.505.1	Indoor moisture control		
56	5.506.2	Carbon dioxide (CO ₂) monitoring		
57	5.507.4.1	Exterior noise transmission prescriptive method		
58		– Exterior noise transmission for roof		
59		– Exterior noise transmission for walls		
60		– Exterior noise transmission for windows		
61	5.507.4.2	Exterior noise transmission performance method		
62	5.507.4.3	Interior sound transmission		
63	5.508.1	Ozone depletion and greenhouse gas reductions		
64	5.508.2	Supermarket refrigerant leak reduction		