

MANDATORY REQUIREMENTS CHECKLIST
ADDITIONS AND ALTERATIONS TO NON-RESIDENTIAL BUILDINGS
(COMPLETE AND INCORPORATE THIS FORM INTO THE PLANS)

Project Address: _____

Date: _____

ITEM #	CODE SECTION	REQUIREMENT	REFERENCE SHEET *Sheet # or N/A+	COMMENTS *e.g. note #, detail # or reason for N/A+
PLANNING AND DESIGN				
1	5.106.1	Storm water drainage and retention during construction		
2	5.106.4.1.1	Short-term bicycle parking (≥ 10 vehicular parking spaces)		
3	5.106.4.1.2	Long-term bicycle parking (≥ 10 vehicular parking spaces)		
4	5.106.5.2	Designated parking (≥ 10 vehicular parking spaces)		
5	5.106.10	Grading and Paving		
WATER EFFICIENCY & CONSERVATION				
6	5.303.1.1	Additions in excess of 50,000 sq ft/submeter		
7	5.303.1.2	Excess consumption		
8	5.303.2	Water Reduction		
9	5.303.3	Water conserving plumbing fixtures and fittings		
10	5.303.3.3	Showerheads		
11	5.304.1	Water Budget		
12	5.304.2	Outdoor potable water use		
13	5.304.3	Irrigation design		
MATERIAL CONSERVATION & RESOURCE EFFICIENCY				
14	5.407.1	Weather protection		
15	5.407.2.1	Sprinklers		
16	5.407.2.2.1	Nonabsorbent floor and wall finishes		
17		Exterior door protection		
18	5.407.2.2.2	Flashing		
19	5.408.1	Construction waste diversion		
20	5.408.3	Excavated soil and land clearing debris		
21	5.410.1	Recycling by occupants (additions that are > 30% of existing floor area)		
22	5.410.4	Testing, adjusting and balancing		

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23	5.410.4.2	– Systems		
24	5.410.4.3	– Procedures		
25	5.410.4.3.1	– HVAC balancing		
26	5.410.4.4	– Reporting		
27	5.410.4.5	– Operation and maintenance manual		
28	5.410.4.5.1	– Inspections and reports		
ENVIRONMENTAL QUALITY				
29	5.503.1	Fireplace and Woodstoves		
30	5.504.1.3	Temporary ventilation		
31	5.504.3	Covering of duct openings and protection of mechanical equipment during construction		
32	5.504.4	Finish material pollutant control		
33	5.504.4.1	– Adhesives, sealants, and caulks		
34	5.504.4.3	– Paints and coatings		
35	5.504.4.3.1	– Aerosol paints and coatings		
36	5.504.4.3.2	– Verification		
37	5.504.4.4	Carpet systems		
38	5.504.4.4.1	Carpet cushion		
39	5.504.4.5	Composite wood products		
40	5.504.4.6	Resilient flooring systems		
41	5.504.5.3	Filters		
42	5.504.7	Environmental tobacco smoke (ETS) control		
43	5.505.1	Indoor moisture control		
44	5.506.2	Carbon dioxide (CO ₂) monitoring		
45	5.507.4.1	Exterior noise transmission prescriptive method		
46		– Exterior noise transmission for roof		
47		– Exterior noise transmission for walls		
48		– Exterior noise transmission for windows		
49	5.507.4.2	Exterior noise transmission performance method		
50	5.507.4.3	Interior sound transmission		
51	5.508.1	Ozone depletion and greenhouse gas reductions		
52	5.508.2	Supermarket refrigerant leak reduction		