



**INFORMATION BULLETIN / PUBLIC - ZONING CODE**

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## EARLY NOTICE REGARDING DISCRETIONARY REVIEW

Many construction or remodeling projects are often subject to discretionary approvals prior to the issuance of the necessary building permit. Discretionary approvals may require a public hearing and may be subject to appeals. Building permits cannot be issued until the discretionary process has taken place and any appeal period has concluded and/or any appeals have been settled.

Please review the Parcel Profile Report/Building Permit Application for your property. If any of the following designations appear on the report, be advised that an additional discretionary review may be required for your proposed project. You are advised to initiate the review process as soon as possible as discretionary review for some of these designations may require significant processing time.

Inquiries regarding any additional review should be directed to the appropriate agency. Contact information for each designation is shown below. Additional information concerning the necessary review process may also be available at the agencies' websites.

Designation	Contact Agency
<b>Specific Plan Area (SP)</b>	<b>Department of City Planning</b> Metro: 201 N Figueroa St., 4th Flr (213) 482-7077 Van Nuys: 6262 Van Nuys Bl., Room 251 (818) 374-5050 website: <a href="http://www.lacity.org/pln/">www.lacity.org/pln/</a>
<b>Design Review Board (DRB)</b>	
<b>Historic Preservation Overlay Zone (HPOZ)</b>	
<b>Pedestrian Oriented District (POD)</b>	
<b>Community Design Overlay (CDO)</b>	
<b>Coastal Zone (CZCA)</b>	
<b>Development Limitations (D)</b>	
<b>Commercial and Artcraft District (CA)</b>	
<b>Qualified Classification (Q)</b>	
<b>Tentative Classification (T)</b>	
<b>Supplemental Sign District (SN)</b>	<b>Building and Safety</b> Metro: 201 N Figueroa St., 4 <sup>th</sup> Floor Van Nuys: 6262 Van Nuys Blvd, Room 251 West LA: 1828 Sawtelle Bl., 2 <sup>nd</sup> Floor South LA: 8475 S. Vermont Av., 2 <sup>nd</sup> Floor San Pedro: 638 S. Beacon St, Rm 276 (888) 524-2845 toll free (213) 482-0000 website: <a href="http://www.ladbs.org">www.ladbs.org</a>
<b>Zoning Information (ZI)</b>	

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. For efficient handling of information internally and in the internet, conversion to this new format of code related and administrative information bulletins including MGD and RGA that were previously issued will allow flexibility and timely distribution of information to the public.

Designation	Contact Agency
<b>Community Redevelopment Area (CRA)</b>	<b>Community Redevelopment Agency</b> Metro: 354 S Spring St., 7 <sup>th</sup> Flr (213) 977-1777 website: <a href="http://www.cityofla.org/CRA">www.cityofla.org/CRA</a>

**COUNTY HEALTH DEPARTMENT APPROVALS**

If you intend to engage in any food related business activities, please be advised that you are required to file an application with the County Health Department.

**OTHER CITY PLANNING DISCRETIONARY APPROVALS:**

If you intend to engage in the following business activities, please be advised that you may be required to file an application with the City Planning Department to seek approval:

- Alcoholic beverage sales for either on-site or off-site consumption
- Adult Entertainment
- Automotive Repair
- Drive Through Fast Food
- Mini-Mall (Mini Shopping Center)
- Commercial Corner Development
- Penny Arcade
- Recycling Centers
- Storage Buildings for Household Goods.

Further information regarding the necessity of filing an application may be obtained from the Zoning Counter of the Department of Building and Safety.

In the event that you are required to file an application to seek approval of one of these activities the applications, instructions, filing requirements including fees, etc., are available at the Planning Department's Public Counters at either:

Metro Construction Services Center  
 201 North Figueroa Street, 4<sup>th</sup> Floor  
 Los Angeles, CA 90012  
 (213) 482-7077

Van Nuys Construction Services Center  
 6262 Van Nuys Blvd., Room 251  
 Van Nuys, CA 91401  
 (818) 374-5050

or at the following website: [www.lacity.org/pln/](http://www.lacity.org/pln/)