

**CITY OF LOS ANGELES  
DEPARTMENT OF BUILDING AND SAFETY  
LICENSE SECTION  
221 N. Figueroa Street, #700, Los Angeles, CA 90012  
(213) 482-0099  
[www.ladbs.org](http://www.ladbs.org)**

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**PLUMBING MAINTENANCE  
CERTIFICATE OF REGISTRATION**

Section 94.103.12 of the Plumbing Code states that an Annual Registration Fee shall be paid for premises covered by a MAINTENANCE CERTIFICATE OF REGISTRATION. The fee for registration and annual renewal of registration is \$163.50 for any number buildings on a premises.

Fill out the form below and return with required fee to:

**Department of Building and Safety  
License Section  
221 N. Figueroa Street, #700  
Los Angeles, CA 90012**

PLEASE PRINT OR TYPE THE FOLLOWING INFORMATION:

Date: \_\_\_\_\_

Bus. Name: \_\_\_\_\_

Bus. Address \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Name of Responsible owner or occupant: \_\_\_\_\_

Phone ( ) \_\_\_\_\_

Premises to be covered by Certificate of Registration:

A premise may be defined as: “Any parcel of land, regardless of the number of continuous lots, occupied by or under the control of the same person or firm and including all buildings, structures, or improvements thereon”.

Indicate clearly if more than one address is part of the premises.

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Section 94.103.12 of the Plumbing Code states that the owner or occupant shall register a MAINTENANCE SUPERVISOR who is the holder of a valid Certificate of Qualification in the proper classification.

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone ( ) \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature of Holder of Qualification