



APPLICATION FOR HVAC PERMIT OR HVAC PLAN CHECK

FOR OFFICE USE ONLY
Q-Matic #:
PCIS #:
LADBS Express Permit may be obtained online at LADBS.ORG

PROJECT ADDRESS
Number & Street Name
City
Zip Code
Unit No.

WORK DESCRIPTION Briefly describe the scope of work:
Check one:
Single Family Dwelling (S.F.D.)/Duplex
Apartment/Condo
Retail, Office, Warehouse
Check one:
3 stories or less
More than 3 stories

APPLICANT
Name
Number & Street Name
City & Zip Code
Phone Number
Email
Owner/Builder Agent
Contractor Agent

PROPERTY OWNER
Name
Number & Street Name
City & Zip Code
Phone Number
Same as Project Address

CONTRACTOR
Name
Number & Street Name
City & Zip Code
Phone Number
City of L.A. Business Tax Number
State License Number
Class
Email
Worker's Compensation Carrier
Policy Number
Expiration Date

** General Contractor must obtain a permit for at least two trades (E, H, P, roofing, etc.) other than framing/carpentry for the same project address.

ARCHITECT or ENGINEER
Name
Number & Street Name
City & Zip Code
Phone Number
State License Number
Expiration Date

APPLICATION PROCESSING INFORMATION
OK for Cashier:
Date:

Table with 2 columns: Fee/Category and Amount. Rows include Permit Fee - Subtotal, Permit Issuing Fee, Permit Supplemental Issuing Fee, Permit Investigation Fee, Plan Check Fee - Subtotal, Additional Plan Check Hours, Off-Hour Plan Check.

For Cashier's Use Only

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities.

PERMIT LIST OF EQUIPMENT

Please enter the number of items in each box below. Leave blank if not applicable.

Any entry in these boxes may require plan check.

Compressor					
AC <= 25 HP	AC 26-49 HP	AC >= 50 HP	Refrigeration <= 25 HP	Refrigeration 26-49 HP	Refrigeration >= 50 HP
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>

Environmental Vent System					
Bathroom	Conference Room	Corridor	Dryer	Electric Room	Elevator Machinery Room
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>
Environmental Vent System	Kitchen Residential	Laundry Room	Storage Room	Telephone Equipment Room	
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	

Fire Protection Devices				
Area Type Smoke Detector	Combo Smoke/Fire Damper	Duct Type Smoke Detector	Fire Damper	Smoke Damper
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>

Hoods		
Fume	Type I Hood	Type II Hood
<input style="width: 100%; height: 20px; border: 1px dashed black;" type="text"/>	<input style="width: 100%; height: 20px; border: 1px dashed black;" type="text"/>	<input style="width: 100%; height: 20px; border: 1px dashed black;" type="text"/>

Heating Appliance					
Appliance Vent-Listed	Fireplace Gas	Fireplace Solid Fuel	Gas Furnace MB tu/h	Gas Heater MB tu/h	Metal Chimney Unlisted
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>

Kitchen Commercial Vent System	
Type I Grease Duct	Type II Duct
<input style="width: 100%; height: 20px; border: 1px dashed black;" type="text"/>	<input style="width: 100%; height: 20px; border: 1px dashed black;" type="text"/>

Witnessing Tests		
Heating/Cooling Equipment	Smoke Control	Ventilating System
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>

Product Conveying Vent System					
Class H Occupancy Room	Garage	Halon Exhaust	Refrigeration Machinery Room	Smoke Control System	Smoke Evacuation
<input style="width: 100%; height: 20px; border: 1px dashed black;" type="text"/>	<input style="width: 100%; height: 20px; border: 1px dashed black;" type="text"/>	<input style="width: 100%; height: 20px; border: 1px dashed black;" type="text"/>	<input style="width: 100%; height: 20px; border: 1px dashed black;" type="text"/>	<input style="width: 100%; height: 20px; border: 1px dashed black;" type="text"/>	<input style="width: 100%; height: 20px; border: 1px dashed black;" type="text"/>
Stair Pressurization System	Transformer Vault	Product Conveying Vent System Misc.			
<input style="width: 100%; height: 20px; border: 1px dashed black;" type="text"/>	<input style="width: 100%; height: 20px; border: 1px dashed black;" type="text"/>	<input style="width: 100%; height: 20px; border: 1px dashed black;" type="text"/>			

System Components				
Air Handling Unit	Air Inlet/Outlet	Conditioned Floor Area ⁽¹⁾	Evaporative Cooler	Incidental Gas Piping Outlet
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>

Miscellaneous				
Change of Address	Extra Trip	Misc. Permit	Transfer of Permit	Add/Alter/ Repair
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>

Plan Check Items								
Cooking Hood Type I	Cooking Hood Type II	Fume Hood	Vent System for Type I Hood	Vent System for Type II Hood	Product Conveying Vent System	Smoke Control System	Stair Pressure System	Duct Joints
<input style="width: 100%; height: 20px; border: 1px dashed black;" type="text"/>	<input style="width: 100%; height: 20px; border: 1px dashed black;" type="text"/>	<input style="width: 100%; height: 20px; border: 1px dashed black;" type="text"/>	<input style="width: 100%; height: 20px; border: 1px dashed black;" type="text"/>	<input style="width: 100%; height: 20px; border: 1px dashed black;" type="text"/>	<input style="width: 100%; height: 20px; border: 1px dashed black;" type="text"/>	<input style="width: 100%; height: 20px; border: 1px dashed black;" type="text"/>	<input style="width: 100%; height: 20px; border: 1px dashed black;" type="text"/>	<input style="width: 100%; height: 20px; border: 1px dashed black;" type="text"/>

(1) Use this box only when there are no air inlets/outlets.