FILE NO . _____

City of Los Angeles
Department of Building and Safety
Engineering Bureau - Mechanical Testing Laboratory

APPLICATION FOR APPROVAL AS A TESTING or LISTING AGENCY

FEES (Effective 12/9/2016)

New Application		Renewal Application		Modification to Approval	
Main Laboratory	For each Additional Branch	Main Laboratory	For each Additional Branch	Technical	Clerical
Item 1, 4, 7 $1,153.00 + $34.59 + $69.18 = $1,256.77	Item 1, 4, 7 $648.00 + $19.44 + $38.88= $706.32	Item 3, 4, 7 $865.00 + $25.95 + $51.90 = $942.85	Item 3, 4, 7 $252.00 + $7.56 + $15.12 = $274.68	Item 3, 4, 7 $721.00 + $21.63 + $43.26 = $785.89	Item 2, 7 $252.00 + $7.56 + $15.12 = $274.68

1. Includes 4 hours of Department processing time. (5)
2. Includes 1.5 hours of Department time. (5)
3. Includes 3 hours of Department processing time. (5)
4. O n-site review shall be charged at the rate of $108 plus a 3% surcharge and a 6% surcharge per hour for normal working h ours. Off-hour r site review shall be charged a t the rate of $10 8 plus 3% and 6% surcharges per hour times one and one ha lf.
5. Processing time shall include those activities directly related to the approval of Testing Agencies for which an application has been made and shall include all research, review, correspondence, clerical and consultation time pertinent to the application.
6. The Department may require an estimated supplemental fee to cover the time and travel expense which shall be paid at the time of filing the application and/or before any travel to laboratories outside of the State of California; however, the supplement fee shall be paid in full prior to the final action by the Department.
7. LAMC 98.04 16 requires a 3% and a 6% surcharge to the fees listed above.

FOR CASHIER USE ONLY

A. Address all communications to the Department of Building and Safety , Engineering Bureau, Mechanical Testing Laboratory, 201 N Figueroa St, Suite 500, Los Angeles, California, 90012, Telephone: (2 13) 4 82-6940.

B. A check or money order for the amount in the above schedule shall be submitted with this application. The check should be payable to the "The Department of Building and Safety."

C. For first time (new) applications, submit one copy of substantiating date., i.e., personnel, list of equipment, conflict of interest, certificate of incorporation, standards to which you test, listing catalogues, organization charts and any further supportive information. If your organization is nonprofit or not for profit, provide proof of that status.

D. B y the signatures below, the applicant agrees to pay supplemental fees at the rate of $108.00 plus 3% and a 6% surcharges per hour to cover the time of processing (5) which is in excess of the time provided for in the approval, renewal or modification fee. Fees for auto and air travel, and per diem, shall be reimbursed to the City per Section 96.205 (i) of the Los Angeles Municipal Code.

E. The fees, including supplemental fees, and application fees, are not refundable once work as been performed by the Department, regardless of whether the action ta ken is approval or denial of approval.
Exception: Supplemental fees, paid in advance, which are in excess of the total actual fee shall be refundable.

Laboratory 's Name and Mailing Address

Telephone No. (Area Code & No.) | Fax No. (Area Code & No.) | E-Mail Address

Address of Facilities Other Than Above

Signature of Applicant | Title | Date

Signature of Owner or Corporate Officer | Title | Date

Check appropriate box

TESTING AGENCY:

- ☐ Electrical
- ☐ Mechanical
- ☐ Plumbing
- ☐ Fire Protection

DEPARTMENTAL USE ONLY

Processing Fee

Surcharge

Total Fee

Verified ____ Date ____

elcm/10/20/09