

MANDATORY REQUIREMENTS CHECKLIST
ADDITIONS AND ALTERATIONS TO NON-RESIDENTIAL BUILDINGS
(COMPLETE AND INCORPORATE THIS FORM INTO THE PLANS)

Project Address: _____

Date: _____

ITEM #	CODE SECTION	REQUIREMENT	REFERENCE SHEET (Sheet # or N/A)	COMMENTS (e.g. note #, detail # or reason for N/A)
PLANNING AND DESIGN				
1	5.106.1	Storm water drainage and retention during construction		
2	5.106.4.1.1	Short-term bicycle parking (≥ 10 vehicular parking spaces)		
3	5.106.4.1.2	Long-term bicycle parking (≥ 10 vehicular parking spaces)		
4	5.106.5.2	Designated parking (≥ 10 vehicular parking spaces)		
5	5.106.10	Grading and Paving		
WATER EFFICIENCY & CONSERVATION				
6	5.303.1.1	Additions in excess of 50,000 sq ft/submeter		
7	5.303.1.2	Excess consumption		
8	5.303.2	Water conserving plumbing fixtures and fittings		
9	5.303.3.3	Showerheads		
10	5.304.1	Outdoor water use in landscape areas		
11	5.304.3	Irrigation controller and sensor application		
12	5.304.4	Outdoor water use meters		
MATERIAL CONSERVATION & RESOURCE EFFICIENCY				
13	5.407.1	Weather protection		
14	5.407.2.1	Sprinklers		
15	5.407.2.2.1	Nonabsorbent floor and wall finishes		
16		Exterior door protection		
17	5.407.2.2.2	Flashing		
18	5.408.1	Construction waste diversion		
19	5.408.3	Excavated soil and land clearing debris		
20	5.410.1	Recycling by occupants (additions that are > 30% of existing floor area)		
21	5.410.4	Testing, adjusting and balancing		
22	5.410.4.2	– Systems		

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23	5.410.4.3	– Procedures		
24	5.410.4.3.1	– HVAC balancing		
25	5.410.4.4	– Reporting		
26	5.410.4.5	– Operation and maintenance manual		
27	5.410.4.5.1	– Inspections and reports		
ENVIRONMENTAL QUALITY				
28	5.503.1	Fireplace and Woodstoves		
29	5.504.1.3	Temporary ventilation		
30	5.504.3	Covering of duct openings and protection of mechanical equipment during construction		
31	5.504.4	Finish material pollutant control		
32	5.504.4.1	– Adhesives, sealants, and caulks		
33	5.504.4.3	– Paints and coatings		
34	5.504.4.3.1	– Aerosol paints and coatings		
35	5.504.4.3.2	– Verification		
36	5.504.4.4	Carpet systems		
37	5.504.4.4.1	Carpet cushion		
38	5.504.4.5	Composite wood products		
39	5.504.4.6	Resilient flooring systems		
40	5.504.5.3	Filters		
41	5.504.7	Environmental tobacco smoke (ETS) control		
42	5.505.1	Indoor moisture control		
43	5.506.2	Carbon dioxide (CO ₂) monitoring		
44	5.507.4.1	Exterior noise transmission prescriptive method		
45		– Exterior noise transmission for roof		
46		– Exterior noise transmission for walls		
47		– Exterior noise transmission for windows		
48	5.507.4.2	Exterior noise transmission performance method		
49	5.507.4.3	Interior sound transmission		
50	5.508.1	Ozone depletion and greenhouse gas reductions		
51	5.508.2	Supermarket refrigerant leak reduction		