

## **LADBS FEE STUDY RFP2008FS0004**

### **Questions and Answers *As of 07/17/08***

**Question:** Section 2.2 Schedule - The three month completion date is very aggressive considering the amount of work required by this analysis and study. Can an alternate timeline be submitted with our proposal?

**Answer:** LADBS' goal is to have the successful proposer complete the study within a 3-month period. However, if the proposer determines that the study will exceed the 3-month period, please submit a precise schedule in accordance with Section 5.8.1.7 of the RFP.

**Question:** Section 4 Task Building and Safety Cost Report - The City has several regional/district offices. In preparing the cost report, will it be necessary to interact or visit the various regional/district offices? Or will we only need to interact and meet with the Executive Office staff?

**Answer:** LADBS expects meetings to be held at the 201 North Figueroa location.

**Question:** Section 5.8.3 Evaluation Process and selection - Who are the members of the evaluation committee? If possible can you provide a list of names, titles, and areas of responsibility?

**Answer:** Evaluation committee members will be disclosed to the selected proposer.

**Question:** May we insert a section to address the evaluation criteria immediately following the executive overview, or must we strictly follow the proposal criteria?

**Answer:** LADBS prefers the proposal to be submitted in the requested format as specified in the RFP. However, if it is submitted in a different format, please clearly specify which sections you are responding to.

**Question:** Where can I find out information about the City's Case Management Division?

**Answer:** The Case Management Unit was created to assist our customers as they navigate through the development process by advertising them before an during the approval process. Case Managers work closely with a network

of coordinators and advisors from the various city departments, as well as other involved county and state agencies, to provide a high level of customer service. The Case Management Unit's goal is to assist customers with the development process in order to sustain the economic vitality of the City of Los Angeles.

**Question:** The 2008-09 Budget for LADBS has a funding notation of \$73,012,263 for "Special Funding." Page 32. What is this?

**Answer:** Special funding is non General Fund funding sources. It includes the following:

Stormwater Pollution Abatement Fund (Sch 7)	\$74,557
Bldg & Safety Enterprise Fund (Sch 40)	<u>\$72,937,706</u>
Total	\$73,012,263

**Question:** The 2008 "Building Permit Valuation Table" includes a Valuation column. What do the numbers listed refer to? As an example, Index 1 for an air conditioner has a valuation of 8.

**Answer:** The table value is per square foot of floor area. Therefore, the table value of 8 for an air conditioner refers to \$8 per square foot floor area.